Article title: The Maritime SPOR SUPPORT Unit (MSSU) Bridge Process: An Integrated Knowledge Translation Approach to Address Priority Health Issues and Increase Collaborative Research in Nova Scotia, Canada

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Authors' information: Julia Kontak¹*, Amy Grant¹, Elizabeth Jeffers¹, Leah Boulos¹, Juanna Ricketts¹, Michael Davies², Marina Hamilton¹, Jill A. Hayden³

¹Maritime SPOR SUPPORT Unit, Research and Innovation, Nova Scotia Health, Halifax, NS, Canada.

²Nova Scotia Department of Health and Wellness, Halifax, NS, Canada.

³Department of Community Health & Epidemiology, Faculty of Medicine, Dalhousie University, Halifax, NS, Canada.

(*Corresponding author: Julia.Kontak@dal.ca)

Supplementary file 2. MSSU Priority Project Application Example

MSSU Nova Scotia Priority Project Application

This application is intended for research teams applying for MSSU Priority Project support in Nova Scotia. Research teams are typically formed through our bi-annual Nova Scotia Bridge Events.

Before applying, please read the MSSU NS Priority Project Application Guidelines. If you have questions or would like help preparing your application, please contact <u>info@mssu.ca</u>.

Project Details

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Research team

Role	Name	Title, Affiliation
Scientific Lead:		
Decision-Maker Lead(s): (NS Department of Health and Wellness, Nova Scotia Health Authority, and/or IWK Health		

Patient/Citizen Partner(s): Additional Team Members: roject background and rationale (250 words) escribe the health issue, existing evidence, and gap to be filled.				
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Research objective(s) (250 words)

Current stage of the project that you are undertaking:
☐ Team development
☐ Developing proposal
☐ Applying for funding
☐ Applying for REB and/or data access committee approval
☐ Conducting project
☐ Dissemination
Describe how this project fits into a larger program of research (if applicable), and any existing supports and funding (250 words)
caloung supports and funding (250 words)

	oes the project align with MSSU key objectives? Check all that apply.
	e project is patient-oriented (for example, includes measures of outcomes importes, patient safety, or patient access to care)
□ Ha	s a plan for patient engagement or, in the case of a request for patient engagement s r commitment to patient engagement
	e project will contribute to the implementation or evaluation of priority health
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MSSU Project Support

In consultation with the MSSU, complete the table below to outline the role(s) of research team members and the MSSU support(s) requested for the project. Common activities are listed in a drop-down menu. If you need help with an activity not listed in the drop-down* menu, please specify using the 'other' option. Select as many activities as necessary; leave any additional fields blank.

*Listed activities in the drop-down menu include: Proposal/protocol development Approaches to analysis, Literature searching or synthesis, REB assistance, HDNS data navigation and access, Database preparation, Data analysis, Presentation/manuscript preparation, Team communication, Project planning and coordination, Integration knowledge translation, Patient engagement, Contextualizing research, Communication and dissemination, Other.

Major Project Activities	Role of Research Team Members	MSSU Support Requested

E.g., Literature Search	Scientific Lead will lead team discussions to determine research question and will work with the MSSU to develop search strategy.	Help fine-tuning research question, defining inclusion/exclusion criteria, developing search strategy, and running search.
Select an activity		

Project Timeline

Complete a timeline for the proposed period of support including the major and ongoing project activities from the table above.

Please note: NS Priority Projects can receive support for up to six months. If you require support over an extended period, please complete Appendix A.

Activity	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6

Signatures

Signature of Scientific Lead	Date	Signature of Decision-Maker Lead (1)	Date
Signature of Decision-Maker Lead (2), if applicable	Date	Signature of Decision-Maker Lead (3), if applicable	Date

Appendix A - Extended Project Timeline

If you require more than 6 months of support, please complete an additional timeline including the major and ongoing project activities.

Please note: Extensions for an additional six months may require an additional application, depending on research objectives.

Activity	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12